

Members Present: Petty, Thurow, Sloan

Absent: none

Others Present: Mayor Palm, E. Geick, E. Truman, B. Zeman, C. Haggard, T. Pinion, J. Bergin

Call to Order –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of April 23, 2019 and carried unanimously. Moved by Sloan, seconded by Thurow to approve the amended agenda. Motion carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan seconded by Thurow to recommend to Council for approval of the accounts payable for **\$1,903,764.50**. Motion carried unanimously.
- b) **Accept bid for Asbestos Abatement at 314 Depot Street from Dirty Ducts Cleaning and Environmental, Inc in the amount of \$10,855.00** – T. Pinion explained that 314 Depot Street was one of the properties that the City acquired from the County through a tax deed foreclosure. In order to tear these buildings down, and follow the appropriate regulations, we need to abate the existing asbestos. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- c) **Land Purchase from United Methodist Church on behalf of the Baraboo Public Library** – J. Bergin explained that the Library Board would like to purchase a partial parcel of land. This purchase is required for the Library expansion. Atty. Truman also noted that because a partial parcel can only be sold to an owner of a companion lot, for titling purposes, it has to be the City of Baraboo. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- d) **Accept the permanent Storm Easement obtained from the Sauk County Agricultural Society, Inc.** – T. Pinion explained that this is in conjunction with the Washington Ave. construction project. There are two existing pipes along here; this easement would allow us to add a third pipe on the fairgrounds property with minimal amount of destruction or demolition to already existing improvements. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- e) **Amendments to § 1.10 of the Baraboo Municipal Code relating to the Office of the City Administrator** – Adm. Geick noted that himself, Atty. Truman, and Mayor Palm reviewed the Municipal Code and made some minor changes to make it more understandable for anyone coming in. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- f) **City Administrator's Position Description** – Adm. Geick noted that this is a cleanup of the job description. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.

Informational Items

- a) City Attorney's report on insurance claims
 - o Claim Denial – L Donald Dietzen requested approximately \$1,200 for damage to vehicle allegedly due to pothole

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:33pm.
Brenda Zeman, City Clerk